

# SANTA BARBARA LAVENDER FESTIVAL

Festival Date: Saturday, June 29, 2024

Place: Santa Barbara City College, 721 Cliff Drive (West Campus)

Vendor Fee: \$250 per 10' x 10' space. (Additional fee for more space)

Food Truck Vendor Fee: \$500.00

Time: 10:00 am to 5:00 pm; Load-in begins: 7 am, Loadouts: start at 5:00

Business:

Name \_\_\_\_\_

(Please use the business name that you would like to appear on our Web Page)

Applicant:

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

\_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_ @ \_\_\_\_\_ Website: \_\_\_\_\_

**(PLEASE CLEARLY WRITE YOUR EMAIL ADDRESS AS ALL CONTACT WILL BE DONE VIA EMAIL)**

# Of booth spaces \_\_\_\_\_ @ \$250 ea. = \$ \_\_\_\_\_ Check # enclosed \_\_\_\_\_

(Space cannot be reserved without full payment. Please, make check out to Santa Barbara Lavender Festival. We are accepting applications through March 1, 2024, or until spaces are full.

**No refunds will be given after May 1<sup>st</sup>, 2024. All refunds will be subject to a \$25.00 Administrative fee regardless of the reason. (Although not likely, the venue is subject to change)**

Returning Vendor YES NO

DESCRIPTION OF PRODUCTS/SERVICES - *Include photos of the Booth & Products-continue back if needed: (returning vendors need not send photos). List ALL products you intend to sell; anything not listed cannot be sold.*

**ATTENTION CLOTHING VENDORS~ CLOTHING WILL NOT BE ALLOWED TO BE HUNG ON YOUR CANOPIES. NO EXCEPTIONS**

My products to be sold include "edible items" (must circle one) YES NO

(\*Sellers of edible items must also download TFF applications & send them with this application link on the website.)

Accessories  Apparel  Arts/Crafts  Fine Art  \*Food  Home Décor  Info only   
Jewelry

Lavender  Non-profit  \*Prepackaged Food  Service Company

Other \_\_\_\_\_

Any questions, contact Lisa@santabarbaralavenderfestival.com

**\*IT IS YOUR RESPONSIBILITY, AS THE FOOD VENDOR, TO COMPLY WITH THE SANTA BARBARA COUNTY ENVIRONMENTAL HEALTH REQUIREMENTS. THE SBLF IS NOT LIABLE IF THE VENDOR IS NOT IN COMPLIANCE. YOU MAY CONTACT ELWARD MACLEARN AT SANTA BARBARA COUNTY ENVIRONMENTAL HEALTH BY PHONE AT 805-681-4936 OR BY EMAIL AT EMACLEARN@SBCPHD.ORG**

The Santa Barbara Lavender Festival Committee reserves the right to refuse booth space to anyone.

Your application will not be processed without your signature! In applying to be an exhibitor at the Santa Barbara Lavender Festival, I have read the rules in this application and agree to act in accordance with them. I agree to hold harmless and indemnify Santa Barbara City College, the Santa Barbara Lavender Festival Committee, their officers, directors, employees, agents, and any Festival Sponsors from any claims or expenses that may arise from my participation in this event. I agree to all the provisions listed and all the instructions.

I have read the rules in this application and the attached information sheet and agree to abide by them.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail the completed form and booth fee to SBLF, Lisa Green, 444 Harvard Lane, Santa Barbara, CA 93111

**\*\*PLEASE KEEP FOLLOWING VENDOR INFORMATION SHEETS FOR YOURSELF  
DO NOT RETURN WITH APPLICATION\*\***

## VENDOR INFORMATION SHEET

The 2024 Santa Barbara Lavender Festival will take place June 29, 2024! You should be aware of the following information:

- The festival will be held in Santa Barbara at Santa Barbara City College West Campus, 721 Cliff Drive.
- The final booth assignments will be made two weeks before the festival. **Also, remember that the map you will receive after your booth assignment is just a graphic reproduction. In setting up your booth space, you must go by the numbered space on the day of the festival!**

### SET UP/TAKE DOWN

- Check-in begins at 7 am for all vendors. You will check in with a volunteer in your section or a staff member before setting up in your booth space. You will receive this information when you receive your booth assignment.
- Cars must be moved from the unloading area before setting up your booth. Someone will be directing traffic on the morning of the event.
- No booths may be set up the night before the event.
- All booth spaces will be marked with booth numbers the night before the festival. These numbers will be placed at the front of the booth space.
- If you have questions regarding your space, please check with the volunteer in your section at check-in before setting up your booth.
- Santa Barbara Environmental Health will be by to inspect the Food Vendor booths and Mobile Food Trucks in the am before the start of sales. Please send us the appropriate type of TFF and appropriate fee or if exempt, the form documenting this.
- A TFF1 and appropriate fee must be provided for food prepared onsite or pre-packaged where samples will be provided. A TFF2 and proper payment is required to be provided for pre-packaged foods with no samples. These forms should accompany the Vendor Application. **You must complete your TFF; if a section does not pertain to you, mark it with a N/A.** Please notify Lisa, and I will email you the appropriate form.
- All food booths need flooring (tarps are okay) unless on concrete.

- The festival hours are from 10:00 am to 5:00 pm. Please be ready by 10:00 am. All vendors must maintain their booths until 5:00 pm. (unless prior approval was made with Lisa)
- All booths must be removed by 6:00 pm to allow for final inspection.
- Please be sure to clean your area, removing all trash and belongings. The festival cannot store Vendor merchandise or belongings after the event. Anything left behind will be donated to charity on Monday, July 1<sup>st</sup>.

#### OTHER INFORMATION

- The amazing volunteers from Teen Challenge will be on hand to assist in a variety of ways throughout the day. **Due to COVID restrictions, they will not be able to help set up or take down anyone's setup.**
- Please include as many lavender products as you can.
- For Non-profit organizations, the booth charge will be \$125.
- Please be sure to sign your application. No applications will be processed without a signature.
- Please be sure to clearly write your email address, as all correspondence will be done via email.
- As many of you know, Santa Barbara has beautiful weather. We still want to encourage you to wear sunscreen and drink plenty of water.
- There will be a First Aid Station at the festival & will be marked on your booth map, should the need arise.

You will not be able to drive in any of the grass areas.

We look forward to another phenomenal Lavender Festival and thank you for participating! See you at the festival!

Sincerely,  
Bryant and Lisa Green

## Authorization for Credit Card Use

PRINT AND COMPLETE THIS AUTHORIZATION AND RETURN.  
All information will remain confidential

**EFFECTIVE JANUARY 1, 2020. ALL CREDIT CARD TRANSACTIONS WILL BE CHARGED  
3.50% FOR FEES INCURRED BY THE BANK**

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

\_\_\_\_\_

Credit Card Type: \_\_\_\_\_ Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ Discover \_\_\_\_\_ AmEx

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Card Identification Number: \_\_\_\_\_ (last 3 digits located on the back of the credit card)

Amount to Charge: \$ \_\_\_\_\_ (USD)

Amount to be charged on: \_\_\_\_\_

I authorize LMG Vendor Events LLC, Blissful Boutiques to charge the amount listed above to the credit card provided herein. I agree to pay for this service in accordance with the issuing bank cardholder agreement.

Cardholder – Please Sign and Date

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Return the completed and signed **form to the following:**

Blissful Boutiques  
Attn: Lisa Green  
444 Harvard Lane  
Santa Barbara, CA 93111